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18 March 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT : Progress Report, Records & Registration Staff, OTR
week of 12 - 18 March 1953

1. Students presently in TRS Courses:

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JOB NO. ____ DOC. NO. 42 NO CHANGE
IN CLASS ____ CLASS. CHANGED TO ____ DET. JUST. 22
NEXT REV DATE 89 DEC DATE 18 Nov 74 REVIEW ____ TYPE DOC. 02
NO. PGS 2 CREATION DATE ____ ORG COMP ____ ORG CLASS S
REV CLASS C REV COORD. ____ AUTH: ____

2. Students presently in TRG Courses:

a. Personnel in TRG courses:

Basic Intelligence Course #8		23
Reading Improvement Course #10		
FI/PP/PM	16	
Other Agency Personnel	59	75
Clerical Orientation Course #42		34
Clerical Induction Training (D St.)		28
Clerical Refresher Course #22		
Shorthand I	5	
Intermediate Shorthand	11	
Shorthand II	6	
Typing I	9	
Typing II	7	
Typing Shortcuts	5	
English Usage	9	52
Special Typing Class (OO Personnel)		27
Research Techniques Training Class		8
ORR Geographic Seminar		74
CIA Language Lab.		
Regular	39	
Self-study	150*	189*
Total TRG		510

*Approximate

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b. Personnel in External Training arranged by TRD:

Defense Schools	1	
Air War College	1	
Armed Forces Staff College	1	
Army War College	1	
Intelligence Staff Officers Course	1	
Industrial College of the Armed Forces	3	
National War College	1	
Naval War College	3	
Strategic Intelligence School	22	14
Counter Intelligence School		
Officers Candidate School	15	
Army	11	
Air Force	10	
Navy	3	39
Marines		
External Language Training		
Georgetown University		
SRA #1	2	
SRS I - Groups 4 & 5	9	
SRS II - Groups 3 & 4	15	
SRS/L	4	
SRC	6	
Misc. Georgetown Courses	58	94
FSI Language		12
Misc. Language Training		35*
FSI - Near East Language & Area Program		6
FSI - NATO Lectures		3
FSI - Intermediate Course on Foreign Affairs		6
Attendance at ICOAF Lectures		26
Attendance at SIS Lectures		12
IBM		2
25X1 [redacted] Management Program - Harvard		1
Miscellaneous External [redacted]		3
		52
Total External Training		305
GRAND TOTAL		1034

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[redacted]
Registrar, OTR

*Approximate

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